



# COVID-19 Framers Best Practice Guideline

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## Introduction

COVID – 19 is a respiratory illness that can spread from person to person and has been escalated to pandemic status. The risk of infection is higher for people who are in close contact with someone known to have the virus. There is currently no vaccine to prevent COVID -19 so the best way to prevent illness is to avoid being exposed to the virus. The Government of Canada Public Health Services recommend physical distancing to minimize the possible transmission of this virus.

The RFCA is committed to supporting our members and the industry as a whole by providing information, resources and best practices in an effort to minimize the exposure and spread of this virus. It is our hope that you can implement the best practices included in this document.

To stay updated on this challenging situation please review the following COVID -19 information resources:

<https://www.ontario.ca/page/2019-novel-coronavirus>

(Ontario COVID-19 webpage)

<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

(Canada COVID-19 webpage)

<https://www.publichealthontario.ca/>

(Public Health Ontario)

<https://www.ihsa.ca/Urgent-Notices/COVID-19-Resources.aspx>

(IHSA)

The RFCA offers the following guidelines to help prevent the spread of infectious diseases. Please note that this document is constantly evolving and is subject to change. You will be informed of any updates.



## 1. Travel from home to work and back

- Avoid carpooling to the jobsite unless physical distance of 6 feet can be maintained;
- Avoid using crowded public transportation and monitor public information related to the use of public transit;
- If possible, use your own vehicle to get to the jobsite;
- Upon returning home, wash hands immediately and shower before getting in contact with the other members of your household;
- Change your clothes in the garage or mud room before entering the house if possible. Wash your clothes before using it the next day.

## 2. General Hygiene:

- Keep a safe distance (2 meters) when interacting with others;
- Wash your hands often with soap and water or alcohol-based hand sanitizer;
- Sneeze and cough into your sleeve;
- If you use a tissue, discard immediately and wash your hands afterwards;
- Avoid touching your eyes, nose and mouth;
- Avoid contact with people who are sick;
- Avoid high-touch areas where possible, or ensure you clean your hands afterwards;
- Common or shared surfaces must be disinfected before and after each use;
- Where possible, wear gloves when interacting with high-touch areas. Do not touch your face with gloved hands. Take care when removing gloves and ensure you wash your hands when removing them.

## 3. Reporting

- Report to your supervisor if you are returning from international travel and stay in self-isolation for 14 days;
- Report to your supervisor if you have high susceptibility to additional complications if infected with COVID-19 (e.g. reduced lung function, heart issues);
- Immediately report to your supervisor if within the past 14 days, you or a family member or someone you have been in close contact with has been diagnosed with COVID-19. Remove yourself from the workplace and self-isolate for 14 days.
- Report/Call your supervisor if you have any symptoms related to cold, flu or COVID-19;
  - Any worker who has any symptoms related to cold, flu or COVID-19 should be sent home;
  - In addition, these workers are advised to complete the [online self-assessment](#) or **call either** Telehealth: 1-866-797-0000 or their primary care provider (for example, family physician);
  - PLEASE NOTE additional resources, policies, and procedures are being developed to provide additional support in this area.



## 4. Jobsite Best Practices

### Foreman, Pieceworkers, Pieceworkers' Workers, Forklift/Crane Operators

- Ensure that you follow the steps outlined in Travel to Work, General Hygiene and Reporting;
- Piecework crews new to the site, workers new to the site (government officials, suppliers, union representatives, etc.), have to answer the following questions before entering:
  - Do they have any symptoms of COVID-19 including fever, flu-like symptoms, coughing, sore throat and shortness of breath?
  - Have they traveled in past 14 days, have they been on a cruise ship?
  - Have they been in contact with anybody that has tested positive with COVID -19?
  - If they answer yes to any of these questions, instruct them to go home immediately, self-isolate and contact Telehealth: 1-866-797-0000 or their primary care provider (for example, family physician) if required;
- Keep a safe physical distance from your coworkers as well as other trades and workers on the jobsite;
- Foreman will clearly communicate and enforce the roles and responsibilities highlighted in these guidelines to the Pieceworkers, Workers and Forklift/Crane Operators;
- Pieceworkers will communicate rules set in these guidelines to their workers and take disciplinary action when necessary;
- Limit number of participants during orientations (toolbox talks, drawing reviews, etc.) and hold meetings outside, where appropriate;
- Communication between Pieceworkers, Foreman and Forklift/Crane Operators has to be from a safe distance or via cellphone when practical;
- Number of trades in a unit being framed has to be limited to ensure physical distance is respected. If physical distance cannot be maintained, speak to the foreman to arrange an alternative.
- Limit unnecessary on-site contact with hardware service providers;
- Avoid interacting with other piecework crews e.g. lifting walls together;
- No grouping together during breaks and lunch periods;
- Avoid visiting jobsite office trailers unless absolutely necessary;
- Avoid sharing tools, equipment, electronic devices, pens/pencils, paper if possible, at all times;
- When tools or equipment are shared, use gloves and disinfect the tools/equipment before and after each use. Frequently sanitize or wipe down or use soap and water to clean the steering wheel, all switches, knobs, handles, keys, remotes and other high contamination surfaces.
- At the beginning and end of each workday sanitize and wipe down or use soap and water to clean your vehicle;
- Use sanitary facilities and supplies responsibly. Communicate with the Foreman if sanitary supplies or sanitary facilities are inadequate. Foreman to address any issues with site super.
- Bring your own food and beverages from home and avoid using coffee truck services;



- If you cannot eat in your truck and you have to eat in a common area, keep a safe distance from others;
- Everyone on site has to do their part to provide a healthy and safe workplace;
- If workers deem that the work conditions are unsafe, workers have to move to a safe area and contact the foreman and health and safety representative immediately. Foreman will contact the site super and company's upper management and follow the work refusal process outlined by the OHS Act.
- If health and safety concerns are not resolved internally, a worker can seek enforcement by filing a complaint with the ministry's Health and Safety Contact Centre at 1-877-202-0008;
- Do not profile any persons as potential carriers based on race or ethnic origins;
- Do not joke about or speculate about COVID-19 infection with anyone on site.



## COVID-19 QUESTIONNAIRE

Piecework Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Jobsite: \_\_\_\_\_

1	Have you or any of your workers travelled out of the country in the past 14 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Have you or any of your workers been on a cruise ship in the past 14 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Has someone from your or your workers' immediate family (living in the same house) returned from a trip in the past 14 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Do you or any of your workers currently have any of the following symptoms: fever higher than 38°C or a combination of cough and difficulty breathing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Have you or any of your workers been exposed to someone with probable or confirmed COVID-19 infection?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Have you or any of your workers come from another Construction project that has been shut down from a suspected or positive case of COVID-19?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If the answer is YES to any of the questions above, the Piecework Crew has to immediately self-isolate, complete online self-assessment or call either Telehealth: 1- 866-797-0000 or their primary care provider (for example, family physician).

\_\_\_\_\_  
Pieceworker Signature

\_\_\_\_\_  
Date

I hereby confirm the accuracy of the aforementioned information and I agree to immediately inform my employer of any change in my personal situation.

# What do you need to know to help prevent the spread of COVID - 19

If you have a fever, cough or difficulty breathing, please do not remain onsite and contact your health care provider or Telehealth Ontario (1-866-797-0000).

Please observe the following practices while working on a jobsite:



**Wash your hands with soap and water thoroughly and often.**



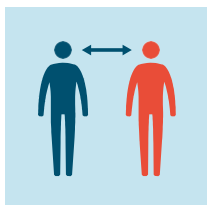
**Cough or sneeze into your sleeve or tissue. Dispose tissue immediately and wash your hands.**



**Clean and disinfect frequently touched tools and surfaces.**



**Do not touch your face, eyes, mouth, nose, with unwashed hands.**



**Keep safe physical distance (2 meters)**



**Stay home while you are sick; Avoid others.**